

**Maximum Daily Fee Rate for equivalent Core team costs in Fragile and Conflict affected areas**

**Currency: GBP**

Band / Job Family (see note vi.)		Daily Fee Rate (24 hours) (see note v.)				Maximum Score	Score Calculation Benchmark Formulae
		Maximum Daily Fee Rate (see note i.)	PROFIT / SURPLUS (see note ii.)	OVERHEAD (see note iii.)	NET RATE - Direct Labour (see note iv.)		
1	<i>Project Director, Partners and Senior Consultants with extensive (indicative guide of 8yr+) high-level international experience in their sector, including considerable experience of managing consulting teams. Accountable for overall quality of deliverables. Relevant post-graduate degree or equivalent</i>	£ 1,200	£ 157	£ 443	£ 600	120	$\left( \frac{\text{Lowest Priced Provider Bid ("Maximum Daily Fee Rate")}}{\text{Price of Provider Bid ("Maximum Daily Fee Rate")}} \times 40\% \right) \times 300$
2	<i>Project Manager or Consultants with considerable international experience (Indicative guide of 4yr+) in their sector, including experience of managing a consulting team and/or leading on work streams within a significant project. Relevant degree or equivalent</i>	£ 638	£ 84	£ 235	£ 319	90	$\left( \frac{\text{Lowest Priced Provider Bid ("Maximum Daily Fee Rate")}}{\text{Price of Provider Bid ("Maximum Daily Fee Rate")}} \times 30\% \right) \times 300$
3	<i>Junior Consultants or Analyst with some relevant experience in their field and degree level qualification or equivalent. Assists work streams within a project. Undertakes research, analysis and fieldwork.</i>	£ 422	£ 56	£ 155	£ 211	60	$\left( \frac{\text{Lowest Priced Provider Bid ("Maximum Daily Fee Rate")}}{\text{Price of Provider Bid ("Maximum Daily Fee Rate")}} \times 20\% \right) \times 300$
4	<i>Admin Assistant. A back office role but may be project based. Collates and manages project data and reporting, supervises meetings, travel and general administrative functions. (Project based, not part of central overhead costs.)</i>	£ 244	£ 32	£ 90	£ 122	30	$\left( \frac{\text{Lowest Priced Provider Bid ("Maximum Daily Fee Rate")}}{\text{Price of Provider Bid ("Maximum Daily Fee Rate")}} \times 10\% \right) \times 300$
						<b>300</b>	<b>Maximum Total Score</b>

**Key Information**

-	Commercial evaluation accounts for 30% (300 points) of the total ITT activity (1000 points)
-	Note that supplier rate benchmarking is conducted with other Government Departments working in the Programme and ODA context to ensure competitiveness of rates. Should other HMG departments use this Framework, they may stipulate maximum Daily Fee Rates in-line with their own internal policies. This will be stated at their call off stage.
-	All goods and equipment during any call down will be at cost and no Profit or overheads attached. Profit and overhead are paid through staff rates as above. Expenses are at cost. Exceptions will be made where the call off is simply a goods based requirement. In which case staff time will be minimal and the supplier may attach their profit and management fee as a mark up, subject to instructions at the call off stage.
-	At call off stage the commercial model will vary the split weighting between Technical and Commercial depending on the project and the split between services and goods. (for example, the current standard scoring for CSSF Services is generally around 75% Technical and 25% Commercial.)
-	Do not include mobilisation/specific platform/deployment costs (such as transport etc) as this will vary from call off to call off. These costs will be included at the call off stage under "operational costs"

**Notes**

i.	Maximum Total Daily Fee Rate to be charged to the authority. <b>The Commercial Score will be calculated based on this figure.</b>
ii.	Profit / Not-for-profit "Surplus"
iii.	Existing premises and office cost allocation (i.e. Premises, Premises maintenance, Premises utilities, Office costs, Premises and office depreciation). Tools of the trade (i.e. mobile phones, laptops). Support Function cost allocation (i.e. Human Resources, Finance, Information Technology, Generic R&E, Policy, General Training incl. SAFE, HEAT or similar hostile environment training). Governance and strategic development cost allocation (i.e. Audit, Insurance. Legal, Consultancy) All costs associated with the recruitment and dismissal of Staff, training costs and any other consumable costs associated with their employment. Head Office allocation i.e. Management, Sales, Licences and Royalties
iv.	Net Rate - Direct Labour cost i.e. wage. All costs associated with standard employment benefit i.e. sick leave with pay, pension, non-working days, travel days, health and life assurance. All Taxes & Insurance i.e. Employer's liability Insurance. In high risk locations Project specific medevac will be included at call off stage.
v.	Bids for each Band/Job Family must be lower than the preceding band i.e. Band 2 will be lower than Band 1 All providers must complete <u>all 4 fields</u> for each Band/Job Family otherwise the response will be considered non-compliant and will be scored 0.
vi.	If you do not currently employ all staff within the stated grades input what ceilings you would model should you need to recruit at these bands. Note that these are maximum rates and subject to discounts at the call off stages.